

**DATE:** June 13, 2024

**FILE:** 3350-20/CP 1C 24

**TO:** Chair and Directors  
Electoral Areas Service Committee

**FROM:** James Warren  
Chief Administrative Officer

Supported by James Warren  
Chief Administrative Officer

***J. Warren***

**RE: Saratoga Local Area Plan Update**

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### **Purpose**

To provide information on the scope of a Saratoga Local Area Plan (LAP) for the Saratoga Settlement Node.

### **Recommendation from the Chief Administrative Officer:**

This report is provided for information.

### **Executive Summary**

- Provision has been made in the 2024-2028 financial plan (functions 500 and 503) to undertake a local area planning process in the Saratoga Settlement Node (Figure 1).
- A LAP was initiated in Saratoga in 2015 but the project was halted to assess water capacity, rainwater management, and coastal flood and erosion hazards. This work is now complete.
- Key objectives of the proposed Saratoga LAP are:
  - Assess carrying capacity of the settlement node relative to servicing opportunities, rainwater management and natural asset services, and conservation/restoration of natural systems.
  - Identify climate related risks and vulnerabilities and identify opportunities to build climate change resiliency.
  - Identify growth management scenarios based on carrying capacity, financial tools, housing needs, and community values discerned through community engagement. Note that the growth management scenarios could be used as an input to a possible future Liquid Waste Management Planning process.
- Early community engagement will be critical to the local area planning process. An engagement plan will be developed that will identify a broad set of opportunities for resident, industry, rightsholder, and community groups' input. The final deliverables will provide insight into the community's vision and will include an implementation framework.

- Next steps include issuing an RFP and awarding a contract in Summer 2024. Community engagement will be initiated in Fall 2024. Staff will aim to present a final draft of the Saratoga LAP to Electoral Areas Services Committee in Spring 2025 with adoption in Summer 2025. This timeline is proposed to enable community engagement.

Prepared by:

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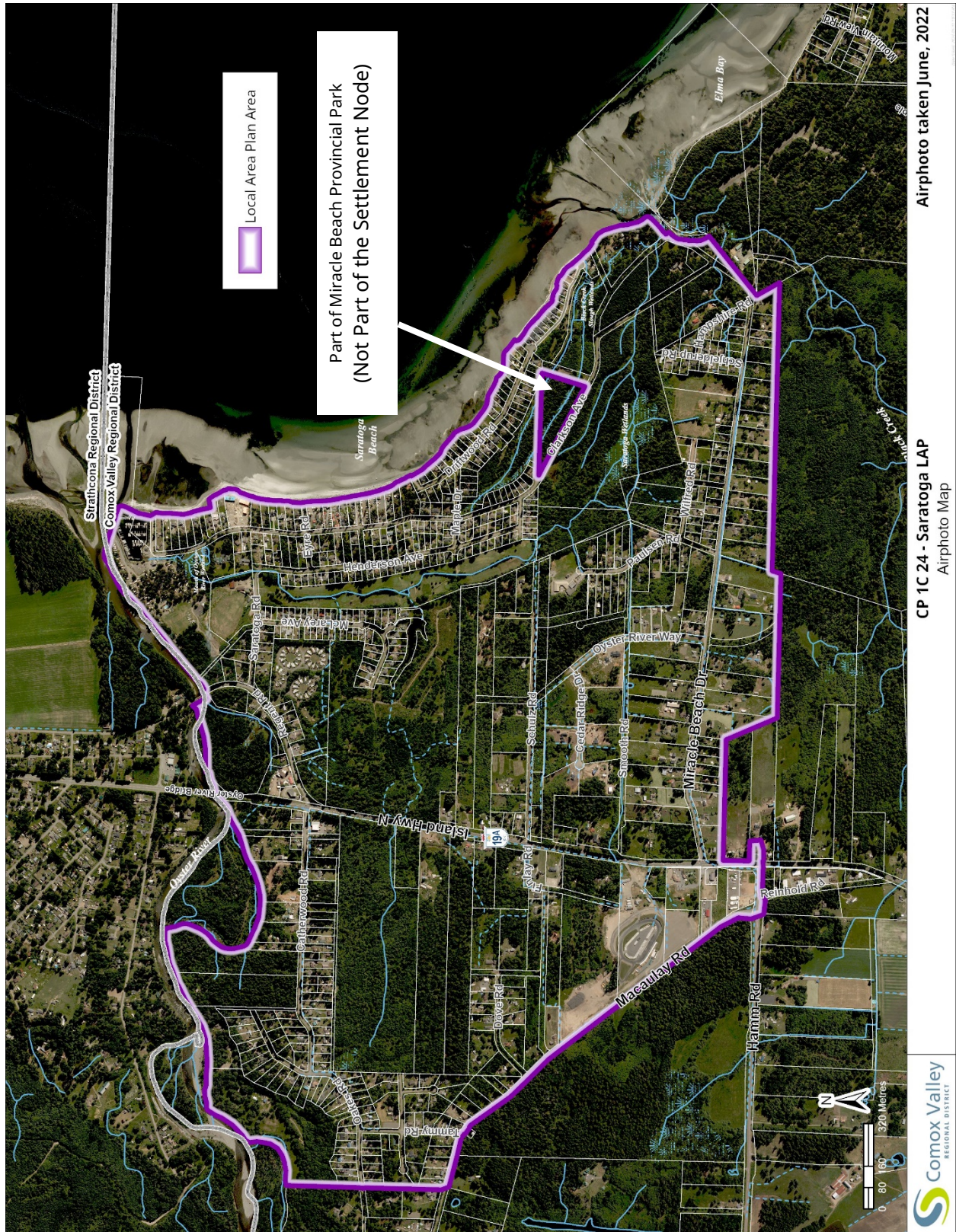


Figure 1: Saratoga Settlement Node Air Photo